

Learn New Skills and New Ideas for a Successful New Year!

Ongoing professional development is the key to a successful career. University Extended Education (UEE) at Cal State Fullerton offers a wide range of classes that will keep you up-to-date with the latest practices and methods in your field, or help launch a whole new career. Each of these programs includes several courses that are offered in the evening or on weekends.

In the [Business Analyst Certificate](#), you will develop an applied understanding of the contemporary concepts, practical knowledge and skills needed to work in a business analyst role. Business analysis is a complex and multifaceted endeavor that requires knowledge and techniques to identify business needs and determine solutions.

It is the objective of the [Certificate in Business Intelligence](#) to enhance business intelligence education opportunities, as well as awareness about BI, through practical and relevant business intelligence training. Implementing an effective business intelligence (BI) strategy can give your company a significant competitive edge. Sophisticated information management of your company's data helps you spot trends more quickly, predict risk more accurately and manage inventory more efficiently.

The certificate in [Corporate Security Management](#), which is now available online, was created to meet a growing need for a new generation of security management leaders to replace retiring professionals. The program is an excellent resource for developing the skills and expertise needed to lead a security organization in a corporate setting. Graduates will have an applied understanding of physical, personal, and information security, as well as enhanced management and communication skills.

The [Electronic Discovery Certificate](#) provides participants with the necessary knowledge and skills to lead an organization through the intricacies of the electronic discovery process. The programs objectives are to provide practical and relevant education about the litigation process, the federal rules, the discovery workflow and the various forms of production, and how to manage an electronic discovery case. The five required classes are conveniently scheduled on Saturdays.

UEE's [Independent Consulting Certificate](#) provides the knowledge needed to start, promote and manage an independent consulting business. In the four-course program, you will gain an understanding of what it means to be a consultant, learn why organizations hire consultants and develop the skills necessary to support ongoing consulting success.

The [Project Management Certificate](#) guides you step-by-step through all aspects of the completion of a "virtual project". This project begins in the first class and goes through the final class. The focus of the program is the application of knowledge, and interpersonal skills along with the project management cycle. On completion of the final class, you will have a substantial portfolio that includes all aspects of your work managing the virtual project.

The [Six Sigma Yellow Belt Certificate](#) provides an overview of Six Sigma and its methodology. Practical examples and a hands-on project will help prepare you to work in a Six Sigma environment. Six Sigma Yellow Belts have an understanding of the Six Sigma philosophy, but typically do not lead projects. They are able to apply Six Sigma processes to their daily activities and can be valuable in changing the way a process improvement can contribute to organizational objectives.

In the [Lean Six Sigma Green Belt Certificate](#), you will learn how to reduce cycle time, even during administrative processes. But more importantly, you will learn how Lean Six Sigma can optimize response time to inquiries, maximize the speed and accuracy with which inventory and materials are supplied, and mistake-proof support processes from errors, inaccuracies and inefficiency. This program is a prerequisite for the Six Sigma Black Belt certificate.

On completion of the [Six Sigma Black Belt Certificate](#), you will have an advanced understanding of the methodology and analytical tools used in Six Sigma. Black Belts are the leaders and are at the core of

every Six Sigma project. The ultimate goal of Black Belts is to promote the implementation of Six Sigma quality improvement strategies throughout the organization. Students will learn to be a Black Belt and complete a project that will benefit your company, while discovering the tremendous value of Six Sigma methodology.

For more information on any of these programs or to register, please visit:

<http://www.csufextension.org/certificate> or call 657.278.2611.

University Extended Education

Cal State Fullerton

2600 Nutwood Ave., Suite 100

Fullerton, CA 92831